

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA
December 16, 2021
7:30 p.m**

A. Call to Order

B. Open Public Meeting Notice

In compliance with the “Open Public Meeting Act of the State of New Jersey” adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On June 10, 2021, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk’s Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk.

C. Pledge of Allegiance

D. Roll Call

	Mr. Calulo		Ms. Lamiera		Mr. Reaves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

E. Executive Session – 6:30 p.m.

- Personnel, Negotiations, HIB

Open Public Meeting @ 7:30 p.m.

F. Testing Presentation

**Annual Audit Presentation- Valerie Dolan Nisivoccia
Superintendent’s Report
Board Member Recognition**

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- November 18, 2021 Executive Session Minutes
- November 18, 2021 Regular Meeting Minutes

	Mr. Calulo		Ms. Lamiera		Mr. Reaves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

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I. Task Groups

- Negotiations Committee – Suzie Stevinson
- Somerset Hills School District – Sarah Nathans
- Wellness Committee - Sonia Marto
- Technology Committee - Thomas Casey
- Security/Safety Ad Hoc - Giovanna Lamiera
- Child Care - Jennifer Johansson

Delegate/Representative Appointments

- New Jersey School Boards Association - Tom Casey
- Somerset Hills Municipal Alliance
- PTO – Giovanna Lamiera

J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2022 Contract – Special Education Attorney of Record

J.1 Nathanya G. Simon of the law firm Scarinci Hollenbeck, LLC 1100 Valley Brook Avenue, Lyndhurst, New Jersey as the special education attorney of record from January 1, 2022 through the January 2023 reorganization meeting at an hourly rate of \$175 for special education legal matters. Work performed by Associates shall be billed at the hourly rate of \$165. Work performed by paralegals and law clerks shall be billed at the hourly rate of \$100, as per their Legal Counsel Retainer Agreement dated November 12, 2021.

2022 Contract – Lead Attorney of Record

J.2 Dr. Nicholas Celso III, Esq. of the Busch Law Group, LLC, 450 Main Street, Metuchen, New Jersey, as attorney of record from January 1, 2022 through the January 2023 reorganization meeting at an hourly rate of \$172 for general legal services, special education and construction matters. Work performed by paralegals and law clerks shall be billed at the hourly rate of \$100, as per their Legal Counsel Retainer Agreement dated November 8, 2021.

2021-2022 HCESC Contract - Addendum

J.3 an addendum to the contract with the Hunterdon County Educational Services Commission (HCESC) providing paraprofessionals for the 2021-2022 school year.

Policy

J.4 the **second reading** of the following policy:

Number	Description	Action
P 1648.14	Safety Plan For Healthcare Settings In School Buildings - COVID-19	N
P 2425	Emergency Virtual or Remote Instruction Program	N
P 5751	Sexual Harassment of Students	R

* A - Abolished; N - New; R - Revised

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J.5 the reading of the following policy:

Number	Description	Action
P 1414	Duties of the School Physician	A

* A - Abolished; N - New; R - Revised

Regulations

J.6 the second reading of the following regulations:

Number	Description	Action
R 5751	Sexual Harassment of Students	R

* A - Abolished; N - New; R - Revised

J.7 rescind the scheduled January 20, 2022 regular Board of Education meeting that was approved at the November 18, 2021 Board of Education meeting.

Annual Reorganization Meeting

J.8 the following resolution:

WHEREAS, Chapter 231 of the Public Laws of New Jersey (1975) known and hereinafter designated as the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth;

NOW, THEREFORE, BE IT RESOLVED that for the purpose of compliance with the “Open Public Meetings Act”, the Board of Education of the Township of Bedminster hereby makes the following designations:

1. The Bernardsville News and The Courier News are hereby designated as the two (2) newspapers to receive notice of meetings as required by any and all sections of the “Open Public Meetings Act”, it appearing that those newspapers are most likely to inform the local public of such meetings, and meet the requirements of NJSA 35:1-2.2.
2. The location for posting of notice of meetings shall be the bulletin board in the Township Clerk’s office located in the Township Municipal Building, One Miller Lane, Bedminster, New Jersey, and the Main Office of the Bedminster Township School, 234 Somerville Rd. Bedminster, New Jersey.
3. Announcements will be mailed to any person requesting individual notice of meetings as provided in Section 14 of the “Open Public Meetings Act”.

BE IT FURTHER RESOLVED, that the Board of Education of the Township of Bedminster, in the County of Somerset, New Jersey, will meet at it’s annual Reorganization meeting **Reorganization** meeting which will be held at Bedminster Township School at 6:30 P.M. immediately followed by Executive Session followed by a Special meeting. .

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Month	Date
January	*January 4, 2022 - Reorganization - Bedminster Township School at 6:30 p.m. immediately followed by Executive Session followed by a Special meeting. Action will be taken.

Facilities Use Request

J.9 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
Bedminster Recreation	After School Cooking	Room 262	3:35pm - 4:45pm 1/5/2022 - 2/2/2022 (Wednesdays only)
Bedminster Recreation	After School Fairy Tale Art	Art Room	3:35pm - 4:45pm 1/4/2022 - 2/22/2022 (Thursdays only)

2021-2022 Music and Drama Service Providers

J.10 the following:

Provider	Activity	Estimated Cost
Louise Del Vecchio	Piano accompanist for Orchestra - 2 concerts	\$200.00 per concert
Joseph Schmidt	Spring Musical	Volunteer

J.11 the motion to submit the semi-annual Safe Return Back plan (ARP-ESSR Grant) with no changes to the NJDoE by December 24, 2021.

J. agenda items J.1 through J.11

	Mr. Calulo		Ms. Lamiera		Mr. Reaves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

K. FINANCE

Finance & Facilities Committee Report - Howard Wolkow

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2021-2022 Financial Reports

K.1 the Report of the Secretary for November 2021 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), the Business Administrator/Board Secretary, certifies that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

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the recommendation that the Secretary’s Report for November 2021 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the 2021-2022 fiscal year.

It is recommended that the Treasurer’s Report for November 2021 be accepted and filed.

2021-2022 Invoices-General Agency Account

K.2 invoices presented for payment totaling \$2,965,196.55 from the General Agency Account from November 19, 2021 through December 16, 2021.

Fund	Amount
(10) General Fund	\$1,527,533.16
(12) Capital Outlay	\$1,403,898.30
(20) Special Revenue	\$33,765.09
(30) Capital Projects	\$0
(40) Debt Services	\$0
Total	\$2,965,196.55

2021-2022 Invoices-Student Activities Account

K.3 invoices presented for payment totaling \$841.00 from the Student Activities Account from November 14, 2021 through December 11, 2021.

2021-2022 Invoices-Food Service Account

K.4 invoices presented for payment totaling \$21,076.56 from the Food Service Account from November 14, 2021 through December 11, 2021.

2021-2022 Transfers

K.5 transfers for the 2021-2022 school year totaling \$167,778.07 from November 14, 2021 through December 11, 2021 as per the monthly transfer report.

Acceptance of FY2021 Audit and Comprehensive Annual Financial Report (CAFR)

K.6 the following resolution:

WHEREAS, the Bedminster Township School Board of Education engaged the firm Nisivoccia, LLP to conduct a yearly audit of the District’s financial reports; and

WHEREAS, the firm audited these records for the 2020-2021 school year; and

WHEREAS, the auditor has submitted a full report of the audit to the Board; and

WHEREAS, no recommendations were reported;

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NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Township of Bedminster, does hereby accept and place on file the 2020-2021 Annual Audit Report of the records and report of examination of the financial statements for the year ending June 30, 2021, as submitted by the firm Nisivoccia and Company, LLP.

BE IT FURTHER RESOLVED, that the Board Secretary be directed to file the necessary reports with the State Department of Education and that a copy of the summary audit be appended to and become part of these minutes.

Roof Contractor Payment

- K.7 application 001 from Weatherproofing Technologies for the Bedminster Township School Roof Replacement in the amount of \$1,393,898.30.

Change Order Resolutions - No. 003 and 004

- K.8 RESOLVED.....that the Bedminster Board of Education approve Change Order No. 003 with Weatherproofing Technologies, Inc. for the Roof Replacement project at the Bedminster School in the following manner:

Original Contract Amount: \$1,934,757.98
Allowance included in Contract Amount: \$100,000.00

Change Order No. 001 (\$16,261.21)
Change Order No. 002 (\$38,137.27)
Change Order No. 003 (\$109,167.05)

Remaining Balance in the Allowance: (\$63,565.53)

Change Order No. 003 – At the request of the Owner, install (12) 8ft by 8ft sumps and new cast iron drain bowl assemblies. Installation of fluid applied coating in two locations where new drains cannot be installed. Removal of one existing curb on the cafeteria roof and installing like roofing system. Install (3) new drain assemblies with plumbing. Installation of (3) 4ft. by 8 ft. sumps at existing scupper locations.

- K.9 RESOLVED.....that the Bedminster Board of Education approve Change Order No. 004 with Weatherproofing Technologies, Inc. for the Roof Replacement project at the Bedminster School in the following manner:

Original Contract Amount: \$1,934,757.98
Allowance included in Contract Amount: \$100,000.00

Change Order No. 001 (\$16,261.21)
Change Order No. 002 (\$38,137.27)
Change Order No. 003 (\$109,167.05)
Change Order No. 004 (\$2,128.68)

Remaining Balance in the Allowance: (\$65,694.21)

Change Order No. 004 – At the request of the Owner, Removal/reinstallation of 1ft x 2-3 ft. section of brick wall to investigate existing through wall conditions over the kitchen area.

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K. agenda items K.1 through K.9

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	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

L. PERSONNEL & PROGRAMS

Programs & Personnel Committee Report– Jennifer Johansson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

HIB Report

L.1 the following resolution:

RESOLVED, that the Bedminster BOE accept the determination and consequences recommended by the Superintendent for Harassment, Intimidation, and Bullying case #145.

Workshops

L.2 staff for the workshops listed:

NAME	DATE	TITLE	COST
Andrea Burke	1/27/2022 - 1/28/2022	Techspo '22; Atlantic City, NJ	\$490.00 Registration; up to \$99.00 per night (exclusive of taxes and fees) Hotel; \$113.40 Mileage and Tolls
Carmen Rodriguez	2/10/2022 - 2/11/2022	Getting your Department on Board: Rewriting the Curriculum; New York, NY	\$180.00 Registration; \$50.00 Workshop; \$159.00 Hotel exclusive of taxes and fees)
Alyson Hershkowitz	12/16/2022	Special by Design Art for Students with Disabilities Focusing on Creating Lessons; virtual	\$35.00 Registration

Field Trip(s)

L.3 the following field trips:

Grade	Trip/Location	Date
7th grade - Art	Grounds for Sculpture; Hamilton, NJ	6/3/2022 and 6/10/2022

Curriculum Writing & Revisions

L.4 the following staff at \$42.00/hr. for the curriculum per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	MIDDLE SCHOOL GRADE LEVELS	Total hours
Lucy Ragoza	Enrichment with Design Engineering unit	Up to 25

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Natalie Stanek	Science - grade 4 all units	Up to 50
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Course Approval

L.5 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	Course	Credits	School	Term	Estimated Amount
Anaelisa Ramirez	School Health Services I	3	William Paterson	Spring 2022	\$2,313.00
	Instructional Health Education K-12	3	William Paterson	Spring 2022	\$2,313.00
	Substance Abuse: Interventions	3	William Paterson	Spring 2022	\$2,022.00
Megan Wysocki	Brain-Based Teaching and Learning	3	TCNJ	Spring 2022	\$1,875.00
	Styles of Teaching: Personality Type in the Classroom	3	TCNJ	Spring 2022	\$1,875.00

Rescind 2021-2022 Stipends

L.6 rescind the following stipend being offered for the 2021-2022 school year are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2019, through June 30, 2023.

BEDMINSTER SCHOOL 2021-2022 EXTRA-CURRICULAR ACTIVITIES				
Activity Title	Activity Type	Name of Staff Member	Number of Sessions	Individual Stipend Amount
CLUBS & ADVISORS				
Beginners Chess	Club	Moreira		\$720.00

2021-2022 Stipends

L.7 the following stipends being offered for the 2021-2022 school year are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2019 through June 30, 2023.

BEDMINSTER SCHOOL 2021-2022 EXTRA-CURRICULAR ACTIVITIES		
Activity Title	Name of Staff Member	Individual Stipend Amount
Chess Club	Schoch	\$802.00
Baseball Assistant Coach	Schoch	\$1,919.00
Grade 8 Trip Chaperone	McNamara, Notte, Solimani	\$552.00 per person
Beginners Chess	Moreira	\$802.00
Odyssey of the Mind	Stanek	\$1,521.00

Maternity Leave

L.8 a maternity leave of absence for Jessica Styler, Teacher, under the Family and Medical Leave Act to begin on or before March 11, 2022 through on or about June 30, 2022.

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Revisions/Salary Adjustment

L.9 movement on the guide for Rosaura Torres from \$12,979.89 (.5 FTE) Step 8 to \$15,575.87 (.6 FTE) Step 8 effective December 6, 2021 through June 30, 2022 per the terms and conditions of the contract in effect from July 1, 2019 through June 30, 2023.

Newly Hired Teachers/Substitute(s)

L.10 Ralph Peter Prinz as a Teacher at the annual salary of \$78,250.00 pro-rated (MA Step 15) starting on or about February 3, 2022 through on or about June 30, 2022 per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5.

L.11 the following to be a volunteer coach for Middle School Basketball for December 2021 and January 2022:
Rocco Matrisciano

L.12 Kaitlyn Baccarini as Adult support for student #319397 in the drama club at \$22.00 per hour per the following schedule:

3:25pm - 4:25pm 1/5/2022 - 2/2/2022 (Wednesdays only)	3:25pm - 5:00pm 2/9/2022
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L.13 go into Executive Session at 6:30 pm at the scheduled meeting of the Board on January 4, 2022.

L. agenda item L.1 through L.13

	Mr. Calulo		Ms. Lamiera		Mr. Reaves
	Mr. Casey		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

M. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

N. Adjournment

NEXT MEETING(S) SCHEDULED FOR:

**January 4, 2022
OPEN PUBLIC RE-ORGANIZATIONAL MEETING 6:30 PM
Immediately followed by
OPEN PUBLIC MEETING**

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